**Email Template - Fill in the Blanks**

**Subject line:** Coffee! ☕️ Cookies! 🍪 Community! ​🧡

A tray of cookies and a person's hands

Description automatically generated

Hey Residents,

Celebrate the sweetness of the season at our holiday cookie swap! From time-honored traditions to Pinterest perfection, all recipes are welcome. You bring the cookies, and we’ll provide the [SipWithMe](https://withme.com/sipwithme-multifamily-properties/) coffee.

🗓 Date: **[Insert Date]**

⏰ Time: **[Insert Start and End Time]**

📍 Location: **[Insert Location]**

Here’s how it works: 

1. **RSVP by** **[insert RSVP date]:**  Secure your spot by sending an email to **[insert email address]**. Let us know what type of cookie you plan to bring.
2. **Bake**: Bake three dozen of your favorite homemade cookies to share with your neighbors.
3. **Bring a Mug and Container**: You’ll need a mug for your favorite SipWithMe beverage and something to take your cookies home in.
4. **Label Your Cookies**: Create a sign that includes your name, your cookie and a list of ingredients. If you don’t have time to prepare anything ahead of time, we’ll have labels and allergen cards you can fill in when you arrive.
5. **Share Your Secrets**: Print or write out copies of your cookie recipe.
6. **Sip, Swap, Savor:** Grab a cup of SipWithMe’s barista-quality coffee, then enjoy the cookie swap and savor the sweets!

Whether you’re a baking enthusiast or just in it for the sweet treats, this is a wonderful way to savor the flavors of the season and connect with your community.

Learn more about SipWithMe at [sipwithme.co](http://sipwithme.co). If you ever need assistance with our device, SipWithMe’s team of experts is available 7 days a week at 773.717.7918 and [support@sipwithme.co](mailto:support@sipwithme.co).

Cheers,

Your Property Team